NEW HOPE ACADEMY

HIGH SCHOOL CREDIT WORKSHEET FOR TRANSCRIPT

Instructions:

1. Fill in years for each grade in the spaces provided. Example: 2020-2021

2. Write each course that your student completed for each year. We recommend 4 English, 4 Math, 4 Science, 4 History and the rest electives for a total of at least 24. If you need more space, please feel free to use another sheet.

3. Write credit given for each course. Full year courses are 1.0 credit. Half year (one semester) courses are 0.5 credit.

4. Put the FINAL grade your students received for the course. This may be a letter grade or a number grade, or both. We use the following grading scale: A = 90 – 100 B = 80 – 89 C = 70 – 79 D = 60 – 69 F = 59 and below

5. There is no need to determine GPA or total credits. I will do that for you.

6. Please scan or take a picture of this form and email to coverschool@newhope4kids.com.

Student's Full Name: _____ Student's Date of Birth: _____

Student's Address: _____

Parent/Guardian Names: _____

9TH Grade Year _____ -- _____

COURSE NAME	CREDIT	FINAL GRADE

10th Grade Year _____ -- _____

COURSE NAME	CREDIT	FINAL GRADE

11th Grade Year _____ -- _____

COURSE NAME	CREDIT	FINAL GRADE

12th Grade Year _____ -- _____

COURSE NAME	CREDIT	FINAL GRADE